

Resource Sheet for Schools - Schools may customize as needed.

Dear Parents/Guardians,

Our school will be starting (or has started) a **breakfast/snack** program for students who need a healthy start to their day so that they are well-nourished and ready to learn. Our program is funded by the [Ottawa Network for Education](#).

We are looking for parents/family members to support the running of our school **breakfast/snack** program. The duties could include preparing food, serving food, supervising students, cleaning up, planning menus, grocery shopping (or placing orders), tracking inventory and receipts and last but not least talking and smiling to the kids!

The program will run **(add time)** and support can be given at various times to suit you. For example: coming during program hours **to serve/deliver food/bins** or food could be prepared in the afternoon for the following morning. There is flexibility for you if you are interested in helping!

If you have an interest in helping our school with this program, please fill out and return the form below to me or connect with me at **(email)** so we can arrange a time to discuss your area of interest and availability.

Thank you.

Sincerely,

School Principal

School Breakfast / Snack Program - Volunteer Sign-up

My name: _____

Phone #: _____

E-mail address: _____

Best way to connect with me. (Circle one)

Phone

Email

Text

Days available: _____

Time of day: _____